

## Andhra Christian College, Guntur

(Day, Evening & P.G.)

### NOTICE

Date: 21-08-2021

Interested students of I & II B. A. (E.H.P., H.E.P. and T.H.E.) are invited to join Certificate Course on Leadership skills, for the Academic Year 2021 -2022 to be conducted from 26-08-2021, by the Department of Telugu. Interested students may give their names in the Department.

  
**Principal**  
**PRINCIPAL**  
**ANDHRA CHRISTIAN COLLEGE**  
**(Day, Evening & P.G)**  
**GUNTUR**

Copy to:

1. The coordinator, IQAC
2. The Office Manager

# **LEADERSHIP SKILLS**

## **MODULE – I**

### **PERSONALITY INTRODUCTION**

## **MODULE – II**

### **FACTORS AFFECTING PERSONALITY**

1. Hereditary Forces
2. Family relationship forces
3. Friends
4. Social Class
5. Educational & Spiritual factors.

## **MODULE – III**

### **PHILOSOPHICAL ASSUMPTIONS**

1. Freedom and Determination
2. Heredity and Environment
3. Uniqueness and Universality
4. Proactive, Reactive
5. Optimistic, Pessimistic

## **MODULE – IV**

### **KNOW THE CONCEPT OF SELF CONTROL**

1. Self image
2. Self esteem
3. High – Self esteem (Positive view)
4. Low – Self esteem (Negative view)
5. Ideal Self

## **MODULE – V**

### **LEADERSHIP QUALITIES**

1. Honesty
2. Courage
3. Selflessness
4. Determination and Strong will
5. Humane

### OBJECTIVES :

1. To develop professional skills among future leaders
2. To develop comprehensive understanding
3. To know how to assess and enhance one's personality
4. To understand how to develop leadership qualities
5. One's styles of leadership is extension of their inner being
6. One's style of leadership and application of professional skills is extension of oneself
7. Booting team spirit
8. Developing team strategy
9. To develop controlling mechanism (or) performance evolution

### WORK LOAD :

S.No	UNIT	NAME OF THE UNIT	HOURS
1	I	Personality Introduction	4
2	II	Factors Affecting Personality	6
3	III	Philosophical Assumptions	6
4	IV	Know the concept of Self-Control	7
5	V	Leadership Qualities	7

### MODEL QUESTION PAPER :

- Question paper contains objective, each question have 4 options, students has to choose the right answer provided the space given to the each question.
- Question paper contain 30 multiple choice questions, each question carries 1 mark, containing 30 questions.